

Tarring Flood Action Group



Community Resilience & Emergency Action Plan

**Stay
Safe!**

If you are in
Immediate
Danger

**Call
999**

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Local Risk Assessment (Flooding)

Local risk assessment (Flooding)	Impact on community	How can the Community Emergency Group prepare?
Pluvial Flooding	<ul style="list-style-type: none"> • Flooding of local streets, homes and businesses • Damage to property • Vulnerable residents endangered • Loss of trading for commercial properties • Possible sewage overflow from combined drains • Dangerous driving conditions 	<ul style="list-style-type: none"> • Develop, implement and maintain a detailed Community Resilience & Emergency Action Plan (CREAP) with detailed responsibilities, actions and appropriate training • Encourage residents to improve home flood defences – door and air vent barriers such as Floodsax or Floodgate door barriers. • Identify risk areas and identify possible solutions, e.g. rainwater gardens, soakaways, soft landscaping, etc. • Seek to implement recommendations made by TFAG's Landscape consultants, Project Centre, in concert with WSCC Operation Watershed and associated Agencies
Blockages in drainage system	<ul style="list-style-type: none"> • Localised pooling after heavy rain • Reduces ability to handle pluvial flow increasing the possibility of flooding 	<ul style="list-style-type: none"> • Promote and manage Adopt-a-Drain initiative • Report blockages and any other faults using the Love West Sussex problem reporting pages: - www.westsussex.gov.uk/roads-and-travel/ or phone 01243 642 105 or Email: FRM@westsussex.gov.uk • Regular review of condition of drains and gullies • Liaise with WSCC Highways and Southern Water on condition of storm drains
Burst water main	<ul style="list-style-type: none"> • Localised pooling and flooding 	<ul style="list-style-type: none"> • Implement appropriate sections of CREAP and notify Southern Water and Emergency services if appropriate
Flood Warden & Volunteer Safety	<ul style="list-style-type: none"> • Danger of injury during flood related activity 	<ul style="list-style-type: none"> • Carry out risk assessments for all volunteer activity. • Develop, publish and promote a library of safe working practices • Volunteers should not work alone; in dangerous conditions or when lightning is prevalent



FLOOD ALERT



FLOOD WARNING



SEVERE FLOOD WARNING

Locations identified as at risk of flooding

Flood warnings, Trigger Levels and action to be taken

Area number	Location of risk	Trigger level	Actions
Area 1	Rectory Road North and South of junction with High Street and area around Fair Oak Triangle. Northern part of the High Street generally. Rectory Rd junction with Highdown Ave.	Amber. Warning of heavy rain Red. Pooling during heavy rain	<ul style="list-style-type: none"> Weather watch by TFAG Core Team, monitor for Trigger Level changes. Raise awareness of the emergency with residents as appropriate. In extreme conditions, ensure that all drains are clear and free flowing, clearing where obstructed if possible.
Area 2	Bottom of High Street at junction with Glebe Road and Church Road. The southern part of the High Street generally, including properties on both sides of the street	Amber. Warning of heavy rain Red Early pooling during heavy rain outside The Old Bakehouse/ George and Dragon and in Area 1	<ul style="list-style-type: none"> In extreme conditions Flood Wardens to call up and direct actions by EAP volunteers to stop threshold breaching of vulnerable properties.
Area 3	(Upper) South Street bordering Tarring Park, particularly north of the park entrances and Tarring Manor entrance and environs.	Amber. Warning of heavy rain Red Early pooling during heavy rain at any point in Areas 1&2	<ul style="list-style-type: none"> Assist in the deployment of property protection measures where available, including sandbags/Floodsax/ door barriers etc.
Area 4	Glebe Road generally, particularly property on the south side.	Amber. Warning of heavy rain Red Early pooling during heavy rain at any point in Areas 1&2	<ul style="list-style-type: none"> Isolation of electrical and gas supplies if necessary. Check on the status of vulnerable households and provide assistance if required.
Area 5	(Lower) South Street, opposite West Worthing Baptist Church, junction of Guildford Rd, Becket Rd & St Dunstan's Rd	Amber. Warning of heavy rain Red Early pooling during heavy rain at any point in Areas 1&2	

Phase 1 Emergency Action
by Flood Wardens in event
of **Red** Trigger Level being
breached

1. All available Flood Wardens will be on **Amber** Flood Alert when a localised/national Weather Warning has been issued, or heavy rainfall is forecast or occurs. Advise all AaD volunteers via email and messaging

2. When any Flood Warden becomes aware of a **Red** Flood Trigger Level being breached then send an Emergency Alert to TFAG Core Team via WhatsApp platform

3. In the event of a life-threatening event alert Emergency Services via 999 call, or via 101 call for a non- life-threatening event.

4. On receipt of alert, all available Flood Wardens to proceed to Fair Oak Triangle
All subsequent communication with each other should be via the TFAG WhatsApp platform.
The first Flood Warden to arrive should assume Lead FW responsibility.

5. Lead Flood Warden to assess the current situation to decide if the full Emergency Action Plan needs to be invoked.

If Yes

If No

6b. If Yes, Use the TFAG Emergency Action Plan Phase 2 (See next page) to dictate subsequent actions.

6a. If No, agree a monitoring plan until the flood threat subsides.

Phase 2 Emergency Action
by Flood Wardens in event
of **Red** Trigger Level being
breached

1. At meeting point, the Lead Warden to quickly assess the current situation

Location and extent of flooding:

- What is the flood status at designated high-risk areas?
- Are known vulnerable residents or properties affected?
- Are main access routes affected? (e.g. risk of aquaplaning and bow-waves breaching property thresholds)
- Has electricity, gas or potable water been affected?
- Is there any dangerous floating debris (e.g. dustbins, benches, etc.)

Are Emergency services involved. If not, should they be?

- If at any time there is immediate danger to the community, alert the Fire & Rescue Service on 999
- Report road flooding to the WSCC Floodline on **01243 642 105**
- Report any flooding of properties as a 'Flood Incident' to Southern Water's 24hr emergency number **0330 303 0368** quoting unique reference number for the Tarring Conservation Area **CSMS 4398265**

What resources do we need?

(Equipment is stored at three locations with security code/keys for access from any Flood Warden)

- Protective clothing & safety equipment
- Road Closure/Flood warning signs
- Drain clearance and other stored equipment.

Continue on next page



2. What actions can safely be taken?

- Generate list of actions as circumstances dictate.
 - Deploy Flood Wardens and EA teams to Flood Risk Areas 1-5 as appropriate.
 - Arrange access to equipment storage areas and make available to volunteers.
 - Allocate signage to identified risk areas as appropriate.
- Raise awareness of the emergency with residents.
 - Assisting the vulnerable.
 - Property protection – assistance with sandbags/Floodsax/ door barriers etc.
- Advisory road closures and diversions
 - Vehicle towing/clearance if appropriate and available
- Ongoing risk management
 - Pooling and drain monitoring and clearing where necessary and safe.
 - Identify and make safe any floating hazards.



3. Feedback, monitor and review

Maintain communication between designated areas using mobile network. Review actions taken and monitor effectiveness. Reallocate resources as necessary



4. Recovery

Flood wardens should bear in mind that there may be the need for a follow-up plan of action for short-term remedial work/surface clearance/utility reconnection, etc.

Local Skills and Resources Assessment

Skill/Resource	Who?	Contact details	Location / Comment
Trained Emergency First Responders (First Aid)	Hazel Thorpe Robin Rogers		Hazel to arrange training for volunteers
Flood Wardens (Trained 'What If 'Traffic Management responders), and all other Core Team Members	Graeme Jeffery (FW) Alison Gilbert (FW) Robert McCusker (FW) Peter Smith (FW) Gerard Loughrey (FW) Hazel Thorpe (FW) Patrick Crehan Nick Dymott	07778 536 814 07963 596 535 07774 229 407 07989 847 358 07788 404 954 07949 355 098 07949 355 098 07934 622 611	
Emergency equipment inventory Controllers	Graeme Jeffery Alison Gilbert	07778 536 814 07963 596 535	The Old Palace TaB Junior School WW Baptist Church
Emergency Action and AaD Volunteers	Details with Flood Wardens		

Key Locations for use as Places of Safety

identified with Local Authority

Building	Location	Potential use in an emergency	Contact details of keyholder
St Andrews Church	41a Church Rd Worthing BN13 1HQ	Rest Centre/safe place	Fr Steven Emerson 01903 417 807 Parish Office 01903 700 547.
WT Young People's Hub	9b High Street Tarring BN14 7NN	Rest Centre/safe place Note that the Hub will not be able to be used as a place of Safety during Pre-School operating hours which are normal school term dates, Mon-Fri 8am-3pm	Lucy Jenner 07986 852 548 Sharon Bennet 07930 179 225 WTYPHub@gmail.com
West Worthing Baptist Church	45 South Street Worthing BN14 7LU	Rest Centre/safe place	Alison Gilbert 07963 596 535 (text only) 01903 214 457

List of Community Organisations

that may help in identifying vulnerable people, groups or locations in an emergency

Organisation	Name and role of contact	Phone number
High Street, Tarring Residents Association	Phil Birch (Co-chair) Hazel Thorpe (Co-chair) Angela Tanner (Secretary)	Ask Flood Warden for contact details
St Andrew's Church	Fr Steven Emerson Parish Office	01903 417 807 01903 700 547
St Lawrence Surgery 79 St Lawrence Avenue Worthing BN14 7JL	Jo Wadey (Practice Business Manager)	01903 222 900
Thomas A'Becket Infant School 62 Pelham Road Worthing BN13 1JB	Amanda Dingwall (Head Teacher)	01903 235 386
Thomas A'Becket Junior School Glebeside Avenue Worthing BN14 7PR	Becky Linford (Head Teacher)	01903 202 268
West Worthing Baptist Church 45 South Street Worthing BN14 7LU	Alison Gilbert Luciana Damascena (Minister)	01903 214 457 07923 374 159

Plan Distribution List

Organisation	Contact	Contact Details
All Flood Wardens	Community Flood Wardens	Flood Warden contact list and contact details are shown on page 8
West Sussex CC	Shane Gindra (Resilience & Emergencies Advisor)	03302 222 274
Adur & Worthing Councils	Lloyd Harris (Safety & Resilience Manager)	07879 412 971
High Street Residents Association	Hazel Thorpe (Co-Chair) Phil Birch (Co-Chair) Angela Tanner (Secretary)	
St Andrew's Church	Fr Steven Emerson	01903 417 807
St Lawrence Surgery *	Jo Wadey (Practice Business Manager)	79 St Lawrence Avenue, BN14 JLL 01903 222 900
Thomas A'Becket Infant School	Amanda Dingwall (Head Teacher)	01903 235 386
Thomas A'Becket Junior School	Becky Linford (Head Teacher)	01903 202 268
West Worthing Baptist Church	Luciana Damascena (Minister)	07923 374 159
Friends of Tarring Park	Dianne Griffith	0798 265 982
Tarring Neighbourhood Watch Community Forum	Iona Harte Robin Rogers	07941 338 223 07999 444 792

END